

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, OCTOBER 23, 2023 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.**

---

<b>PRESENT</b>	Maria Santos	Chair
	Greg McFarlane	Vice-Chair
	Diane Cameron	Trustee
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evan Krosney	Trustee
	Edward Ploszay	Trustee
	Richard Sawka	Trustee
	Tiffany Winchar	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Tony Kreml	Assistant Superintendent
	Jen McGowan	Assistant Superintendent
	Shelley Warkentin	Assistant Superintendent (Acting)
	Jennifer West	Secretary-Treasurer
	Clayton Bodkyn	Assistant Secretary-Treasurer
	Tamara Prociuk	Executive Assistant

---

*Trustee Santos in the Chair.*

The meeting was called to order at 6:02 p.m.

**Executive Assistant Tamara Prociuk**

*"I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabe, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Red River Métis. Seven Oaks School Division proudly acknowledges our role in the many relationships that make up our home and commit to a spirit of reconciliation for the future."*

**23-023 Approval of the Minutes**

McFarlane / Jaworski

Approved the minutes of the Regular Board Meeting of Monday, October 2, 2023. **CARRIED**

**23-024 Approval of the Agenda**

Ploszay / Winchar

That the Board adopt the agenda for this meeting as amended. **CARRIED**

**MINUTE OF SILENCE**

The Board will observe a minute of silence for the tragic events taking place around the world, and the recent passing of Bob McIntosh.

**23-025 Moved to Committee of the Whole at 6:06 p.m.**

Dabee / Winchar

That the Board move into Committee of the Whole. **CARRIED**

*Trustee McFarlane in the Chair.*

**PRESENTATION****6:05pm Presentation of Financial Statements for the Year Ending June 30, 2023**

Jennifer West, Secretary-Treasurer, Brian O'Leary, Superintendent, Clayton Bodkyn, Assistant Secretary-Treasurer, Scott Sissons and Cassie Allen, KPMG

**23-026 Financial Statement for the Year Ending June 30, 2023**

Ploszay / Jaworski

That the Chairperson of the Board forward a copy of the Division's June 30, 2023, Financial Statements and the Auditor's Supplementary Report to Manitoba Education and Training. **CARRIED**

**23-027 Accumulated Surplus Designation**

Ploszay / Winchar

That the Board designate a portion of its accumulated surplus for the following projects.

- \$117,650 School Carry-Forward
- \$579,400 Board/SOTA PD Fund Carry-Forward
- \$37,500 Board 2938 PD Fund Carry-Forward
- \$157,100 Administrator PD Fund Carry-Forward
- \$500,000 Establish Ecole Mino Pimatisawin School Capital Reserve
- \$350,000 West St. Paul School Site Remediation
- \$150,000 Bus Reserve **CARRIED**

Received as information:

- Special Purpose Funds – 2022-2023 School Year Carry-Forward

**PERSONNEL REPORT****23-028 Personnel Report****CARRIED**

Winchar / Dabee  
That the Personnel Report be ratified.

**SUPERINTENDENT RESIGNATION**

Brian O'Leary gave notice of intent to resign effective December 29, 2023.

**SUPERINTENDENT APPOINTMENT**

Tony Kreml to be appointed Acting Superintendent effective October 24, 2023

**ASSISTANT SUPERINTENDENTS' RESIGNATION**

Shelley Warkentin gave notice of intent to resign effective November 24, 2023.

**ADMINISTRATOR RESIGNATION**

Lorelei Bunkowsky gave notice of intent to resign effective October 27, 2023.

**TEACHER APPOINTMENT**

Franco Cianflone has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 13, 2023 to December 22, 2023.

Ted Monk has been appointed to a part-time (.25) Limited Teacher-General (Term) contract effective October 16, 2023 to March 15, 2024.

Joey Rodrigo-Candappa has been appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective November 6, 2023.

Nidhi Sharma has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective October 16, 2023 to June 28, 2024.

**TEACHER MATERNITY/PARENTAL LEAVE**

Janna Barkman was granted maternity/parental leave effective November 27, 2023 to November 22, 2024.

Brittany Fedorchuk was granted maternity/parental leave effective November 29, 2023 to November 29, 2024.

Anthony Ingram was granted parental leave effective January 8, 2024 to March 15, 2024.

## **PERSONNEL REPORT, Continued**

Laura Kilbrai- Dyck was granted maternity/parental leave effective November 14, 2023 to May 26, 2025.

### **EDUCATIONAL ASSISTANT APPOINTMENT**

The following have been appointed to a full-time (6.50 hours per day) Permanent Educational Assistant position effective October 16, 2023.

Lullabi Del Rosario  
Christina Desrosiers  
Lucas Giubega  
Prabhjot Malhi  
Usha Soni

### **CUSTODIAN APPOINTMENT**

Harry Kastiro was appointed to a full-time (supply) custodian position effective October 10, 2023.

### **CUSTODIAN RESIGNATION**

Christian Blancard gave notice of intent to resign effective October 12, 2023.

### **SUBSTITUTE TEACHER CONTRACTS 2023-2024**

The following Teachers were appointed to a Substitute Teacher contract effective the 2023-2024 school year:

Amrit Basi  
Kishor Bhagwandeem  
Ramandeep Buttar  
Gielh Concepcion  
Zosimo Garcia  
Mandeep Gill  
Costa Ginakes  
Douglas Hemmerling  
Cindy Kasprick  
Simarjeet Kaur  
Shiela Laluces  
Tim Miller  
Laura Opitz  
Viktoria Prodivus  
Diane Sigvaldason  
Liam Tanner

## **SUPERINTENDENTS REPORT**

The following matters were received as information.

- Collective Bargaining
- Personnel Matters
- Transition Plan
- Board Procedures
- 2023-2024 Board Calendar Amendment
- Trustee Enquiries

*Trustee Santos in the Chair.*

### **23-029 2023-2024 Board Calendar**

Sawka / Winchar

That the Informal Board meeting scheduled for November 13, 2023 be moved to October 30, 2023. **CARRIED**

### **COMMENDATION – JENNIFER WEST & CLAYTON BODKYN**

Job well done on Financial Statements for the Year Ending June 30, 2023.

### **COMMENDATION – BRIAN O’LEARY**

WHEREAS, it is with immense pride and gratitude that we honor and celebrate the exceptional dedication, unwavering commitment, and outstanding leadership of Brian O’Leary, who has served as our esteemed School Superintendent for 21 years; and

WHEREAS, Brian O’Leary has consistently demonstrated a profound passion for education and a deep-rooted belief in the potential of our students, and staff, working tirelessly to advance an equitable and inclusive educational experience for all; and

WHEREAS, under Brian O’Leary’s steadfast guidance, Seven Oaks has achieved numerous accomplishments, setting a standard of excellence that has brought distinction to our school division and inspired our entire community; and

WHEREAS, Brian O’Leary has been a source of inspiration and support to countless students, families, educators, and community members, fostering a collaborative spirit and an environment of inclusivity and equity that has enriched the lives of all who have had the privilege to work alongside and learn from this exceptional leader; and

WHEREAS, Brian O’Leary has demonstrated an extraordinary ability to adapt to changing educational landscapes, advocate for necessary resources, and navigate challenges with grace and resilience, ensuring the continued growth and success of Seven Oaks; and

## **COMMENDATION – BRIAN O’LEARY, Continued**

WHEREAS, the legacy of Brian O’Leary is one of tireless service, unwavering dedication, and a genuine love for our schools, students, and community, leaving an indelible mark on the history of Seven Oaks; and

NOW, THEREFORE, BE IT RESOLVED that we, the Seven Oaks School Board Trustees and the entire Seven Oaks School Division community, hereby express our deepest appreciation and gratitude to Brian O’Leary for his unparalleled service and leadership as our School Superintendent.

### **23-030 Donation to the Seven Oaks Education Foundation in recognition of Brian O’Leary’s Long Term Service.**

McFarlane / Cameron

That the Board donate \$17,000 to the Seven Oaks Education Foundation Inc. in honour of Brian O’Leary for his contributions and dedicated service to the students, families and community of Seven Oaks School Division.

**CARRIED**

## **ADMINISTRATION REPORT**

### **23-030 Administrative Report**

Dabee / McFarlane

That the Administrative Report be approved.

**CARRIED**

#### **Folklorama 2024 - Ukraine-Kyiv Pavilion**

That the Board approve the request of the Ukraine-Kyiv Pavilion to hold their Folklorama Pavilion at Maples Collegiate in the summer of 2024 and direct administration to prepare a rental agreement.

#### **Gardon Construction Ltd. Invoice No. WK-ADD-GST-RLS**

That Invoice No. WK-ADD-GST-RLS for the GST of \$28,907.93 on the Statutory Holdback release for the West Kildonan 12Class/Dance/Fit. Addition be paid to Gardon Construction Ltd.

#### **Gardon Construction Ltd. Invoice No. WK-ADD-COP#21**

That Invoice No. WK-ADD-COP#21 toward the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$158,177.64 be paid to Gardon Construction Ltd.

#### **Gardon Construction Ltd. Invoice No. WK-ADD-HDBK#21**

That the 7.5% Statutory Holdback on Certificate of Payment No. WK-ADD-COP#21 toward the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$12,214.49 be held for future payment to Gardon Construction Ltd. upon expiry date of the holdback period and satisfactory lien search.

## **ADMINISTRATION REPORT, Continued**

### Langreen (2005) Ltd. Invoice No. EP-ROOF-COP#11

That Invoice No. EP-ROOF-COP#11 toward the Edmund Partridge Roof Replacement in the amount of \$32,401.98 be paid to Langreen (2005) Ltd.

### Langreen (2005) Ltd. Invoice No. EP-ROOF-HDBK#11

That the 7.5% Statutory Holdback on Certificate of Payment No. EP-ROOF-COP#11 toward the Edmund Partridge Roof Replacement in the amount of \$2,502.08 be held for future payment to Langreen (2005) Ltd. upon expiry date of the holdback period and satisfactory lien search.

### Red Lake Construction Co. Ltd. Invoice No. WSP-ROOF-COP#11

That Invoice No. WSP-ROOF-COP#11 toward the West St. Paul Roof Replacement in the amount of \$52,240.21 be paid to Red Lake Construction Co. Ltd.

### SDO Architecture Inc. Invoice No. 19013-ADJ

That Invoice No. 19013-ADJ toward the Victory Roof Attic in the amount of - \$1,457.32 be paid to SDO Architecture Inc.

### SDO Architecture Inc. Invoice No. 2160

That Invoice No. 2160 toward the Victory Roof/Attic in the amount of \$6,136.20 be paid to SDO Architecture Inc.

### SDO Architecture Inc. Invoice No. 2160CR

That Invoice No. 2160CR toward the Victory Roof/Attic in the amount of - \$6,136.20 be paid to SDO Architecture Inc.

### SDO Architecture Inc. Invoice No. 2164

That Invoice No. 2164 toward the Edmund Partridge Roof Replacement in the amount of \$44,285.88 be paid to SDO Architecture Inc.

### SDO Architecture Inc. Invoice No. 2163

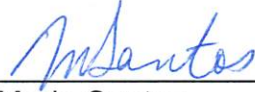
That Invoice No. 2163 toward the West St. Paul Roof Replacement in the amount of \$100,008.34 be paid to SDO Architecture Inc.

## **CORRESPONDENCE**

- Manitoba School Boards Association, Updated CPI and Unemployment rates, September 2023.
- Manitoba School Boards Association  
MCIEB Indigenous Education Gathering - Save the Date!
- Manitoba School Boards Association  
2023 Fall General Meeting - Agenda and Sessions.

**ADJOURNMENT**

The meeting was adjourned at 7:50 p.m.



\_\_\_\_\_  
Maria Santos  
Chairperson



\_\_\_\_\_  
Jennifer West  
Secretary-Treasurer



